

UKSPF Community Resilience Grant Scheme Guidelines for applicants



**Funded by
UK Government**



**LEVELLING
UP**

What is the UKSPF Community Resilience Grant Scheme?

Funded by Government, the UK Shared Prosperity Fund (UKSPF) and Rural England Prosperity Fund (REPF) replace external funding programmes previously provided by the European Union. REPF is a rural 'top-up' to the UKSPF allocation and both funds form part of the Government's Levelling Up agenda. **Derbyshire Dales District Council** is the lead local authority for UKSPF / REPF in the Derbyshire Dales, and more information about UKSPF can be found at <https://www.investinderbyshiredales.org/help/growing-your-business/help-and-support>

The **Community Resilience Grant Scheme** (CRG) is funded from the UKSPF and REPF and managed on behalf of Derbyshire Dales District Council by **Derbyshire Dales Council for Voluntary Service**.

The CRG grants scheme is aimed at eligible voluntary and community sector organisations, not-for-profit organisations, social enterprises and parish and town councils based in the Derbyshire Dales to support community-led projects which achieve *at least one* of the following objectives:

- maintain key rural services, facilities and community infrastructure
- boost community/volunteering capacity to tackle locally identified challenges, enhance social inclusion and resilience, support post-pandemic recovery longer term and help maintain safe and healthy communities
- take local action on climate change to help reduce carbon emissions and promote behaviour change.

Projects should also be able to achieve *at least one* of the following outputs or outcomes:

- Improved perception of local facilities / amenities
- Increased number of people using local facilities / amenities
- Improved engagement with services and facilities

- Increase in the number of volunteers
- New social enterprise activities created

What kinds of organisations can apply?

- Constituted voluntary organisations
- Registered Charities
- Community Interest Companies, Community Benefit Societies and other forms of 'Social Enterprise' organisations.
- Parish Councils and Town Councils.

What kinds of organisations cannot apply?

- Organisations that are solely commercial.
- Statutory bodies other than Parish and Town Councils.
- Unconstituted groups without a clear governance structure.
- Individuals or sole traders
- Organisations with no base in the Derbyshire Dales.
- Organisations with an annual turnover of more than £500,000 per annum in the last three financial years.

How do I apply?

Firstly, to apply for a grant you must go to the following link www.derbyshiredales.gov.uk/UKSPF and register your interest in applying for a grant from this fund. If you are eligible for funding, your details will then be passed to us at DDCVS, and we will send you an application form and these guidelines. Please ensure that you read the guidelines carefully before applying. If you are unsure about whether your organization or project is eligible for funding or need help with registration, please contact DDCVS for guidance. We are here to help.

The development team at DDCVS will be available to discuss your project, and offer advice about things such as budgeting, finding match funding, recording outputs and outcomes etc.. We will not write your

application for you, but we will give you advice and support to ensure that your application is ready to go to the grants panel to be assessed.

When you have submitted your application, you may be contacted by a member of staff from DDCVS for additional information about your project. Once we have all the information we require about your project it will be assessed by our grants panel, and we will inform you about the outcome of your application as soon as possible.

Deadlines for applications

Grants are available in the financial years 2023 – 2024 and 2024 – 2025, and you can submit an application at any time up to 31st December 2024. However, our grants panel will meet only quarterly. The deadlines for submitting applications to be assessed by the next scheduled grants panel are 15th September 2023, 19th January 2024, 17th May 2024, 13th September 2024, and 17th January 2025. There is a finite amount of funding in this fund, and it is advisable not to delay your application as the programme will be closed when all the funding is allocated.

You cannot make more than one application per organization or project to this grants programme through to 2025. If you make an unsuccessful application, you can submit another application for the same project, or a different project.

We will not be able to tell you the outcome of your application until the next scheduled grants panel has met, and we will not be able to tell you whether your application is likely to be successful or not prior to the grants panel meeting. This is entirely up to the grants panel.

Applications will only be submitted to the grants panel when we have received sufficient information from the applicant to enable the grants panel to make a decision. In some cases, the grants panel may request additional information about your application and in some cases an application may be deferred to the next scheduled grants panel.

Your application will be assessed based on its fit with the objectives and outputs of the fund, value for money, evidence of need for the work, the effectiveness of your project in meeting the need you have identified and your organisation's ability to deliver the project as described.

In addition to your grant application form, we will require a copy of your governing document, copies of your accounts for the last financial year, evidence of match funding for your project, evidence that your organization has appropriate insurance, copies of any licenses or permissions that you require to enable your project to take place, and quotes for items of capital expenditure. (See 'Revenue or capital costs?' on page 5.)

If you are awarded a grant, we will draw up a grant agreement for you to sign. This will set out the terms and conditions of the grant including monitoring requirements. We will pay the grant direct to your bank account once we have received your signed grant agreement.

How much can I apply for?

There are two separate grants schemes available.

1. **Community Grants** – For applicants with revenue and capital projects between £5,000 and £15,000 in total, grants between £4,000 and £12,000 are available. The applicant must be able to provide at least 20% in match funding for their project. For example, a project costing £5,000 would be eligible for a grant of up to £80% (£4,000) of that total.
2. **Larger Community Capital Grants** – For applicants with larger capital projects, for which grants of up to £25,000 are available. Again, the applicant would have to have match funding for at least 20% of the amount granted.

Revenue or capital costs?

Revenue costs are short-term costs that you will incur to deliver your project, such as staffing costs, volunteer expenses, venue hire, consumables etc. Capital costs are the purchase of something that is a longer-term investment, such as equipment, or refurbishing a building. Under the Community Grants scheme mentioned above, projects that include both revenue and capital costs are allowed. Items of capital expenditure of more than £2,500 in value require three quotes to be submitted with your application. Items of less than £2,500 in value require one quote only, although we reserve the right to ask for a second quote if we feel that a quote seems unaccountably high or low for the item concerned, or if we have other concerns about the quote that has been provided. All quotations must be based on the same written specification (which must be supplied to DDCVS with the quotations), the same evaluation criteria and the same closing date for quotes. If you need advice about this, please let us know.

What kind of costs will we support?

We will support any kind of costs that directly relate to the delivery of your project, which contribute towards the objectives and outputs of this fund and which are clearly additional to your normal running costs as an organization. Please note however that we are unable to fund retrospective costs, in other words expenditure that has already been incurred prior to your application being made. Match funding can be from the organisation's own free reserves, or from other successful applications that you have made for your project. We do not accept 'in kind' contributions as match funding such as volunteer hours.

Privacy notice

Your privacy is important to us. Please see our privacy notice at <https://www.ddcvs.org.uk/about-us/data-controller-statement/>

Application form and other documents should be sent to:

UKSPF Community Resilience Grants

Derbyshire Dales CVS

Agricultural Business Centre

Agricultural Way

Bakewell

Derbyshire

DE45 1AH

You can also send your application by email to neil@ddcvs.org.uk

We will acknowledge receipt of your application.